




UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
SOLID WASTE AND
EMERGENCY RESPONSE

MAY 07 2015

MEMORANDUM

SUBJECT: Approval of Disbursements from Special Accounts to Potentially Responsible Parties

FROM: James E. Woolford, Director 
Office of Superfund Remediation and Technology Innovation

TO: Superfund National Policy Managers

On behalf of the Special Accounts Senior Management Committee, this memorandum updates who may approve disbursements from special accounts to potentially responsible parties (PRPs) pursuant to settlement agreements.

EPA's "*Interim Final Guidance on Disbursements of Funds From EPA Special Accounts to CERCLA Potentially Responsible Parties*" (November 3, 1998) ("1998 PRP Disbursement Guidance") requires in section V. (Disbursements to PRPs from Special Accounts), that regional program offices forward a Miscellaneous Obligation Document (MOD), Commitment Notice, the PRP's certified cost summary and a copy of the settlement agreement that establishes the obligation to disburse special account funds to the Regional Administrator (RA) for approval. The RA is to review the package and signify their approval by signing the MOD, and then forwards the package to the regional Financial Management Office for disbursal of funds to the PRP.

The 1998 PRP Disbursement Guidance is in the process of being updated to reflect current practices regarding the disbursement of special account funds to PRPs pursuant to settlement agreements. In the meantime, this memo supersedes the last paragraph in section V. (Disbursements to PRPs from Special Accounts), of that guidance document by allowing RAs or regional Superfund Division Directors to review the MOD, Commitment Notice, the PRP's certified cost summary and a copy of the settlement agreement, signify approval by signing the MOD and forward the package to the Cincinnati Finance Center for disbursal of funds to the PRP.



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If you have any questions regarding this clarification, please contact Tracey Stewart in OSRTI at stewart.tracey@epa.gov or (703) 603-8791, or Manuel Ronquillo in OSRE at ronquillo.manuel@epa.gov or (202) 564-6065.

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